



DEPENDENT VERIFICATION WORKSHEET (V4)

2016 – 2017

Custom Verification

Your application for financial aid was selected for review in a process called “**Verification**”. Please submit the documentation as soon as possible but no later than 120 days after your last day of enrollment, or by September 2017, whichever occurs first. No funds will be disbursed until the verification process is completed. Failure to complete the verification process by the deadline will result in your ineligibility for Title IV funds for the award year. The law states we have the right to ask you for this information before awarding any federal aid. If there are differences between the information supplied on your federal application and your financial documents, we will need to correct this information. *We must review the required information under the financial aid program rules (34 CFR, Part 668).*

The Department of Education has requested that the institution verify certain items for a student selected for this review. All of the verification items are listed on this Worksheet and must be verified to determine Title IV eligibility.

To review the status of your awards, please visit your GCU Student Portal at <http://my.gcu.edu>.

All fields are required to be completed. If you have any questions, please contact your GCU Student Services Advisor.

A. Student Information

STUDENT NAME: _____ GCU STUDENT NUMBER: _____

Address: _____ Date of Birth: _____

City: _____ State: _____ Zip: _____ Phone No.: _____

B. Child Support Paid by the Student’s Parent(s)

Please indicate below if parent(s) paid child support in 2015.

Neither of the student’s parents listed on the 2016-2017 FAFSA paid child support in 2015.

OR

One (or both) of the student’s parents listed on the 2016-2017 FAFSA paid child support in 2015. The parent has indicated below the name of the person(s) who paid the child support, to whom the child support was paid, the name and age of the child for whom child support was paid, and the total annual amount of child support that was paid in 2015 for each child.

Full Name of Person Who Paid Child Support	Full Name of the Person to Whom Child Support was Paid	Full Name of Child for Whom Support Was Paid	Age of Child	Amount of Child Support Paid in 2015

C. Proof of Identity/Statement of Educational Purpose: COMPLETE EITHER SECTION 1 OR SECTION 2

1. To be Signed in the Presence of a Grand Canyon University Official

- A. You must verify your identity in the presence of a Grand Canyon University official by presenting an original valid government-issued photo ID such as, but not limited to, a driver license, other state-issued ID, or passport. The institution will maintain a copy of your photo ID that is annotated with the date it was received along with the name and signature of the authorized official at the institution who witnessed your signature.
- B. Do not sign this form until you are in the presence of a University official.

Statement of Educational Purpose

I certify that I _____ **(Print Student Name)** am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay for the cost of attending Grand Canyon University for 2016-2017.

Student Signature: _____ **Date:** _____

2. To be Signed in the Presence of a Notary

If you are unable to verify your identity in the presence of a Grand Canyon University official, you must provide the following **via mail** to the address listed below:

- A. Copy of a valid government-issued photo ID that is acknowledged in the notary statement below, such as but not limited to a driver license, other state-issued ID, or passport; and
- B. The original notarized Statement of Educational Purpose provided below. This must be signed in the presence of a Notary. The original, non-copied signature is required.

Statement of Educational Purpose

I certify that I _____ **(Print Student Name)** am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay for the cost of attending Grand Canyon University for 2016-2017.

Student Signature: _____ **Date:** _____

Notary's Certificate of Acknowledgement

State of _____ City/County of _____

On _____, before me, _____,
(Date) (Notary's Name)

personally appeared, _____ and provided to me on basis of satisfactory
(Printed Name of Signer)

evidence of identification _____ to be the above-named person who signed
(Type of government-Issued Photo ID)

the foregoing instrument.

WITNESS my hand and official seal
(seal)

(Notary Signature)

My commission expires on _____
(Date)

Mail this document and a copy of the Photo ID presented (e.g. driver license) to the Notary to: Grand Canyon University, Office of Financial Aid, P.O. Box 11549, Phoenix, AZ 85061

California Notaries: Using the separate CA notary form is acceptable as long as the type of photo ID presented is noted on the form.

D. Supplemental Nutrition Assistance Program (SNAP)

Please complete this section if someone in the household* received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2014 or 2015 calendar years.

At least one of the persons in the household received SNAP Benefits in 2014 or 2015

OR

None of the household members received SNAP Benefits in 2014 or 2015

*People in your parent’s household include:

- Yourself and your parent(s), even if you don’t currently reside with them. Include stepparent if he lived in the household
- Your parent(s)’ other children if your parent(s) will provide more than half their support from July 1, 2016, through June 30, 2017, or if the other children would be required to provide parental information if they were completing a FAFSA for 2016-2017. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they lived with your parent(s) and received more than half their support from your parent(s) and will continue to receive more than half their support from your parent(s) through June 30, 2017

E. High School Completion Status

For the 2016-2017 award year, we are required by the Department of Education to verify your high school completion status. As this is documentation already required for admission into Grand Canyon University, our office will work with the Office of Academic Records to determine if you have submitted the appropriate document(s) to confirm your high school completion status.

If additional information is required, you will be contacted by your GCU Student Services Advisor and asked to provide a copy of your high school diploma, high school transcripts indicating a graduation date or copy of a GED.

F. Certification and Signature (Handwritten Signature Required – Typed/Electronic Signature Not Accepted)

By signing below both student and parent whose information was reported on the FAFSA certify that all of the information reported is complete and correct.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

WARNING: If false or misleading information is given on this worksheet, student/parent may be fined, sentenced to jail, or both